



How do I create a plan?

 \rightarrow On the tabs section, select **Plans**.



 \rightarrow Click on **Create a New Plan**.

- \rightarrow Click on the **Major** that you are creating a plan for.
- →Fill in Plan Name, Term Year and Years to Graduation.
- → Click Add Plan

How do I open a plan?

→To open your plan Click on the Plan Name or click on drop down and click on edit plan

First Glance of Your Plan

	Roadmap: Management and Business Economics	120 Units	Plan: My First Plan	0 Units	This side displays
This side displays requirements	PDF O P Program: Management and Business Economics. BS Effective: Fail 2015 Expand All / Collapse All		Graduati	Graduation Goal GPA: 0.000 Projected Cumulative GPA: 0.000	
and recommended	U Year 1	32 Units	> Fall 2017	0 Units	courses you have
	✓ Year 1-Term 1	16 Units	> Spring 2018	0 Units	planned to take.
semesters to	> WRI 010	4 Units	> Fall 2018	0 Units 8	
enroll in courses.	> Lower Division Humanities, Arts or Foreign Language GE	4 Units	> Spring 2019	0 Units	
	> ECON 001	4 Units	> Fall 2019	0 Units	
	> MATH 011	4 Units	> Spring 2020	0 Units	
	V Year 1-Term 2	16 Units	> Fall 2020	0 Units 🗃	
	> ECON 005 > CORE 001	4 Units 4 Units	> Spring 2021	0 Units 🛛	

ding Courses by Dragging

\rightarrow Click the arrow next to requirement you want to plan a course for

✓ Year 1-Term 1	8 Units
UC Entry Level Writing Requirement: Must be completed prior to your sophomore year at UC Merced.	0 Units
✓ Complete the following four courses:	0 Units
Complete one non-major lower division course from the following: This satisfies the SSHA General Education Social Science course requirement.	4 Units
MATH 005	4 Units

 \rightarrow To move a course to your plan, click the **course name and drag it to the right side**.

Expand All / Collapse All			✓ Fall 2016		4 Units 🖉 🗎
> Fall 2016	0 Unite		Add Course Add Message		
	0 Units		COG \$001 (4 Units)	PL	Planned GPA: 0.000
> Spring 2017	0 Units		Intro to Cognitive Science	PL	

→ Adding Courses Manually

→Click the Add Course button and manually add the course by name



se by name.						
dd Course	X					
epartment bbreviation:	MATH					
ourse Number:	005					
When manually adding courses to your plan, you eed to write the course number so it includes hree digits. For example, if you are trying to add 'SY 001 you need to write in 001 and not 01 or 1.						
	OK Cancel					

How do I delete courses from my plan?

 \rightarrow Delete Individual Courses \rightarrow Select the **Edit button** to the right of the semester name.

🗸 😄 Fall 2016		12 Units 🕜 🗃
Add Course Add Message		
		Planned GPA: 0.000
COGS001 (4 Units) Intro to Cognitive Science	PL	
MATH005 (4 Units) Preparatory Calculus	PL	
COGS101 (4 Units) Mind, Brain, & Computation	PL	

 \rightarrow Click on the box(es) of the course(s) that you want to delete and click the **Delete button**

How do I add a Summer Term?

→Add a Term by clicking the plus sign *

How to run Audit through Plan Builder?

 \rightarrow Select the **Audit Button** to run the Audit.

Plan: My First Plan 🖃 PDF 🗞 📰 📰 🛩 🗕 🕇

Note: This plan will compare your planned courses to your Audit to ensure requirements are being met.

How to get a PDF of your Plan?

→ Select the **PDF button** to access print friendly Plan



How to run an Audit/What-if through MyDegreePath?

<u>Run an Audit</u>	Run
Step 1: Go to the Audits tab and select Request New	Step 1: Go to the A
Audits - Plans	Step 2: To request a
Request New Manage	Step 3: Choose the select your corresp
Step 2: You will be redirected to a new page. Click Run Declared Programs at the bottom of the page.	Step 4: Click Run Di Advanced Settings
Advanced Settings click to view available options.	Run Different Prog
Run Declared Programs Cancel	Note: Catalog Vear is

a What-if Audit

udits tab and select Request New

a what-if audit, click Select a Different Program

major you are interested in from the Degree list and onding catalog year.

fferent Program to run and open what-if audit

Click to view available options. am Cancel

Note: Catalog Year is the year you entered UC Merced.

Note: To request a PDF, click advanced settings.

Now that you have completed Jump Start Your Third Year, use the new MyDegreePath to create a more dynamic twoyear plan! We highly recommend you update/create your MyDegreePath plan no later than April 1st!